



Indira Gandhi Delhi Technical University For Women
(Established by Govt. of Delhi vide Act 09 of 2012)
Kashmere Gate, Delhi-110006

F.3 (1)/Admn./2013/IGDTUW/Vol-IV/1270

Dated: 8/10/2024

OFFICE ORDER

In supersession of earlier Office Orders of the university, the following employees of the IGDTUW, in addition to their present duties, are hereby assigned the additional duties correspondingly mentioned against their names with immediate effect till further orders:

Sr. No.	Name of Employee	Additional Duty/Assignment
1	Dr. Himanshu Mittal, Associate Professor, Dept. of IT	CPIO
2	Mr. Kunal Kumar, Sr. Stenographer, VC Secretariat	APIO

No extra remuneration shall be paid to these employees for performing this additional duty.

Dr. Viveak Kumar Chawla and Mr. Umesh Gupta are relieved with immediate effect from the additional charge of CPIO and APIO respectively. They shall handover all the concerned files/documents/assets/equipment etc. to Dr. Himanshu Mittal, CPIO and apprise him about the pending matters and RTI applications.

This issues with the prior approval of the Competent Authority, IGDTUW.

(Prof. R. K. Singh)
Registrar, IGDTUW

F.3 (1)/Admn./2013/IGDTUW/Vol-IV/ 1270

Dated: 8/10/2024

Copy to the following for information and necessary action: -

1. PS to Hon'ble Vice Chancellor, IGDTUW
2. PA to Registrar, IGDTUW
3. All Deans (Examination Affairs/Academic Affairs/Students' Welfare/ IRD & RC), IGDTUW
4. All HoDs (CSE/MAE/ECE/IT/ASH/Arch & Plg./Management/AI & DS), IGDTUW
5. DFO/AFO, IGDTUW
6. All Branch/Office/Section Heads/Officers
7. System Analyst, IGDTUW – with request to upload the Office Order on the website of the University
8. Employees concerned, IGDTUW – for necessary compliance of order
9. Guard File

(Amit Sindhu)
Dy. Registrar, IGDTUW